

# SAMPLE SCRIPT FOR CHAIRS OF POSTER SESSIONS

Welcome to this SMT poster session.

I'm [name] from [affiliation] and I will be serving as chair. I wish to thank our volunteer monitor, [name] from [affiliation].

“SMT wishes to create a meeting in which all participants feel safe, welcomed, and included. This should be a space of respectful and constructive discourse. To facilitate such an environment, we ask that all attendees refer to, and abide by, our guidelines on respectful interactions, and policies on ethics and harassment.”

You can find links to our policies on ethics, harassment, and guidelines for respectful interactions posted by our monitor in the Chat.

Each of our presenters will begin with a 5-minute summary of their presentation, which will be recorded and available on the conference platform through December 31. After all the summaries have finished, attendees may join presenters in their individual zoom breakout rooms. Overflow discussion from this session can continue on Slack. (Monitor may provide link to Slack in chat.)

Our first presenter is [name] from [affiliation], speaking on [title of poster]

Our second . . .

Our third . . .

Thank you for these excellent poster presentations. Our time for presentations has expired, but I encourage you to join the presenters in their zoom breakout rooms and afterwards in Slack.

## **At the conclusion of the session:**

Thank you to all our presenters for their illuminating presentations and discussion. Their presentation materials will be available for further study through December 31. Please be sure to attend the SMT Business Meeting and Awards Ceremony, 2:30-3:15 Eastern time on Saturday, Nov. 6.